



CALIFORNIA CENTER  
for Infant-Family and Early Childhood Mental Health  
at WestEd Center for Prevention & Early Intervention

## Verification of Applicant's Provision of Mentoring

For complete endorsement requirements please refer to the [California Compendium of Training Guidelines, Personnel Competences, and Professional Endorsement Criteria for Infant-Family and Early Childhood Mental Health](#)

As part of the process to apply for endorsement from the California Center for Infant-Family and Early Childhood Mental Health as a Reflective Practice Mentor, you are required to verify that you have provided reflective practice facilitation mentoring to others by providing the names and contact information of three individuals who you mentored who then provided reflective practice facilitation to others. The California Center will send an email to each of the three people to verify the mentorship and to verify the quality of the support *provided* by the applicant to the individuals providing reflective practice facilitation. The following letter is an example of the email sent by the California Center. It is the responsibility of the applicant to notify these individuals that they will receive a request from the California Center and ask them to respond via email in a timely manner. These requests are for verification that the applicant has indeed provided mentorship to support individuals to provide reflective practice facilitation to others.

Dear \_\_\_\_\_:

\_\_\_\_\_ is applying to the [California Center for Infant Family and Early Childhood Mental Health](#) for endorsement as a reflective practice facilitator (RPF) mentor. She/He recommended you as someone who could speak to the RPF mentoring that she/he provided to you to support your work with young children and build your RPF skills.

Please respond with an email providing the following information:

1. What was the setting in which the applicant provided RPF mentoring to you? (agency, private practice training program).
2. When did the applicant provide RPF mentoring to you (dates)?
3. What was the average length of the sessions and the frequency per month?
4. Describe the leadership role you hold in work with infants, toddlers, young children, and their families.



---

CALIFORNIA CENTER  
for Infant-Family and Early Childhood Mental Health  
at WestEd Center for Prevention & Early Intervention

5. Please give a brief statement of how the mentorship from the applicant supported your ability to provide reflective practice facilitation to others.

We appreciate the time you take to do this. As you can imagine, endorsement as a reflective practice mentor is an important achievement, and feedback from those who have worked directly with the applicant helps us make decisions about the applicant's qualifications. Your response is required to complete the endorsement process, and we respectfully ask that you respond to this email request within five days.

Regards,  
California Center Endorsement Coordinator